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दिनांक

Ref. No.: KMV/F-3/6/2018/

Dated: 02.05.2018

MINUTES

A meeting of the Governing Body of the college was held on Wednesday, the 18th April, 2018 at 10.30 a.m. in the office of the Principal.

The following were present:

1	Prof. Prakash Narayan	Chairperson, Governing Body
2	Mr. Samar Kumar	Member, Governing Body
3	Mr. Ankit Srivastava	Member, Governing Body
4	Dr. S.C. Gupta	Member, Governing Body
5	Ms. Saraswati Kalyani	Member, Governing Body
6	Mr. Kailash Kumar Bhartia	Member, Governing Body
7	Dr. (Ms.) Shalini Malhotra	Member, Governing Body
8	Sh. Chandrika Prasad Mishra	Member, Governing Body
9	Sh. Preetam Anand Kothadiya	Member, Governing Body
10	Sh. R.P. Singh (IFS Retd.)	Member, Governing Body
11	Dr. Madhu Pruthi	Principal & Member Secretary
12	Dr. (Ms.) Jagneet Kaur Anand	Teacher's Representative on Governing Body
13	Dr. Ashish Bansal	Teacher's Representative on Governing Body
14	Ms. Nidhi Sikri	Non-Teaching Representative on Governing Body

Sh. P.N Mishra and Prof. Rita Singh conveyed their inability to attend the meeting.

1. Receipt of a letter No.: CS-I/(108)/UR/GB/KMV/2018/206/33173 dated 22.02.2018 from the Joint Registrar (Colleges) University of Delhi conveying the name of Prof. Rita Singh re-appointed as a University Representative on the Governing Body of college w.e.f 23.01.2018 for a period of one year was reported and recorded.

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2. Receipt of a letter No.: CS-I/(108)/UR/GB/KMV/2018/206/33177 dated 22.02.2018 from the Joint Registrar (Colleges) University of Delhi conveying the name of Prof. Prakash Narayan re-appointed as a University Representative on the Governing Body of college w.e.f 10.02.2018 for a period of one year was reported and recorded.
3. Receipt of letter No.: CS.I/108/GB/NCTD/2018/244 dated 08.03.2018 from Joint Registrar, University of Delhi communicating the list of nominees on the Governing Body of the college for a period of one year was reported and recorded. All the new members were welcomed in the meeting and officially introduced to each other.
4. Prof. Prakash Narayan and Member Secretary informed the GB Member about receipt of letter No.: CS-I(III)/Misc./GB/2018/270 dated 17.04.2018 from Assistant Registrar (Colleges), University of Delhi through email regarding election of Chairperson of Governing Body. Prof. Prakash Narayan as Chairperson Governing Body asked the Member Secretary to read out the letter. All the members unanimously agreed to hold the Election on that day itself as they had the notice of meeting and agenda items well in advance. Nominations for Election of Chairperson were sought. Two nominations (Mr. Samar Kumar and Mr. Chandrika Prasad Mishra) were received. Time of half an hour was given to both contestants to share their thoughts and views with other members of the house. After one hour, both were asked for their intent to withdraw their name from Election Process. Both expressed the desire to hold the Election. Consequently Election were held through secret ballot. Mr. Samar Kumar polled 7 votes where as Mr. Chandrika Prasad Mishra polled 5 votes. Mr. Samar Kumar was declared elected for the post of Chairperson, Governing Body of Keshav Mahavidyalaya. All the members congratulated him for being elected as Chairperson, Governing Body. The members also thanked Prof. Prakash Narayan for the services he rendered as the Chairperson, Governing Body and expressed their desire to Prof. Prakash Narayan to hold the chair and conduct rest of the proceedings for that day.

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5. The GB members unanimously appointed Dr. S.C. Gupta as the new Treasurer of Governing Body. All the members congratulated Dr. S.C. Gupta as new Treasurer of Governing Body. The members also thanked Prof. Rita Singh for the services she rendered as the Treasurer, Governing Body prior to formation of this GB.
6. The following Finance Committee was constituted.

Finance Committee		
1	Dr. S.C. Gupta	Chairman
2	Dr. Madhu Pruthi	Principal
3	Dr. Kanupriya Goswami	Bursar
4	Prof. Prakash Narayan	Member
5	Dr. Shalini Malhotra	Member

7. The following Provident Fund Committee was constituted.

PF Committee		
1	Mr. Samar Kumar	Chairman
2	Dr. S.C Gupta	Treasurer
3	Dr. Madhu Pruthi	Principal
4	Dr. Kanupriya Goswami	Bursar
5	Prof. Prakash Narayan	Member
6	Dr. Rubina Mittal	Member (Teaching Representative)
7	Ms. Nidhi Sikri	Member (Non-Teaching Representative)

8. The following Grievance Committee was constituted as per the letter No.: CB-II/444/2016/161 dated 24.02.2016 received from Assistant Registrar (Colleges) regarding constitution of Grievance Redressal Committee under the UGC (Grievance Redressal) Regulations, 2012.

(i)	Mr. R.P. Singh	-	Chairman
(ii)	Dr. Kanupriya Goswami	-	Members
(iii)	Dr. Anupama	-	Member
(iv)	Dr. Rubina Mittal	-	Member
(v)	Ms. Muskaan Goel	-	Students Representative

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9. The following Leave Committee as sub-committee of Governing Body was constituted for sanctioning long leave to teachers including Child Care Leave /Extra Ordinary Leave/Study Leave etc.

1	Dr. Shalini Malhotra	Chairman
2	Mr. Chandrika Prasad Mishra	Member
3	Mr. Ankit Srivastava	Member
4	Ms. Saraswati Kalyani	Member
5	Dr. Jagneet Kaur Anand	Teachers Representative
6	Mr. Ashish Bansal	Teachers Representative

10. Minutes of the Governing Body meeting dated 22.01.2018 was confirmed.

11. The following actions taken by Governing Body during the period 23.01.2018 to 13.04.2018 for smooth functioning of the college were reported, recorded and approved:

- (I) Grant of approval for the budget(s) of festival of various departmental societies, Cultural Fest "TRYST", Annual Day and Farewell functions as detailed below:

S. No.	Name of Department/ Society	Budget Approved
1	Physics	Rs. 50,500/-
2	Computer Science	Rs. 1,16,000/-
3	Electronics	Rs. 15,000/-
4	Mathematics	Rs. 1,26,818/-
5	Commerce	Rs. 1,94,000/-
6	Psychology	Rs. 15,395/-
7	TRYST, 2018	Rs. 8,50,000/- (4,50,000/- by college and rest through Sponsorship)
8	Annual Day	Rs. 2,60,000/-
9	Farewell	Rs. 2,74,000/-

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- (II) Appointment of the following teachers on ad-hoc basis at a minimum of the appropriate pay band of Rs. 15600-39100+AGP 6000 in the respective departments as per University guidelines.

S. No.	Name of the Lecturer	Department	Date of Joining	Upto
1	Ms. Astha Kanjlia	Management Studies	03.04.2018	19.05.2018
2	Ms. Kritee Manchanda	Management Studies	03.04.2018	19.05.2018
3	Dr. (Ms.) Nomita Sharma	Management Studies	03.04.2018	19.05.2018
4	Dr. R.S. Rajpurohit	Commerce	03.04.2018	19.05.2018
5	Mr. Hemant Yadav	Commerce	03.04.2018	19.05.2018
6	Dr. (Ms.) Anjalika Solanki	Commerce	03.04.2018	19.05.2018
7	Mr. Kunal Kumar	Commerce	03.04.2018	19.05.2018
8	Ms. Namita Padhy	Commerce	03.04.2018	19.05.2018
9	Ms. Prama Vishnoi	Commerce	03.04.2018	19.05.2018
10	Ms. Monu Chauhan	Commerce	03.04.2018	19.05.2018
11	Ms. Ruchi Goyal	Commerce	03.04.2018	19.05.2018
12	Ms. Snehlata Rana	Commerce	03.04.2018	19.05.2018
13	Ms. Nidhi Aggarwal	Commerce	03.04.2018	19.05.2018
14	Mohd Tariq Azizy	Commerce	03.04.2018	19.05.2018
15	Ms. Astha Goyal	Computer Science	03.04.2018	19.05.2018
16	Ms. Rochana Chaturvedi	Computer Science	03.04.2018	19.05.2018
17	Ms. Nidhi Passi	Computer Science	03.04.2018	19.05.2018
18	Mr. Sumit Kumar Baberwal	Computer Science	03.04.2018	19.05.2018
19	Dr. Sumit Kumar Agarwal	Computer Science	03.04.2018	19.05.2018

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20	Dr. (Ms.) Namita Aggarwal	Computer Science	03.04.2018	19.05.2018
21	Mr. Sudhir Kumar Gupta	Computer Science	03.04.2018	19.05.2018
22	Ms. Jyoti Kumari	Computer Science	03.04.2018	19.05.2018
23	Mr. Rakesh Kumar	Computer Science	03.04.2018	19.05.2018
24	Mr. Pradeep Kumar	Computer Science	03.04.2018	19.05.2018
25	Mr. Anand	Computer Science	03.04.2018	19.05.2018
26	Ms. Rashmeet Kaur Chawla	Computer Science	03.04.2018	19.05.2018
27	Ms. Kanishka	Computer Science	03.04.2018	19.05.2018
28	Mr. Manish Kumar	Computer Science	03.04.2018	19.05.2018
29	Ms. Disha Garg	Computer Science	03.04.2018	19.05.2018
30	Mr. Arun Agarwal	Computer Science	03.04.2018	19.05.2018
31	Mr. Himanshu Kushwah	Electronics	03.04.2018	19.05.2018
32	Mr. Anil Sethi	Electronics	03.04.2018	19.05.2018
33	Dr. (Ms.) Jyoti Bansal	Electronics	03.04.2018	19.05.2018
34	Mr. Prashant Kumar	Electronics	03.04.2018	19.05.2018
35	Mr. Nitin Kumar	Electronics	03.04.2018	19.05.2018
36	Mohd. Rafeeqe CK	English	03.04.2018	19.05.2018
37	Ms. Richie Aggarwal	Mathematics	03.04.2018	19.05.2018
38	Ms. Vandana Verma	Mathematics	03.04.2018	19.05.2018
39	Ms. Rajat Arora	Mathematics	03.04.2018	19.05.2018
40	Dr. Ram Chander Verma	Mathematics	03.04.2018	19.05.2018
41	Mr. Panjabi Singh	Mathematics	03.04.2018	19.05.2018
42	Dr. Subedar Ram	Mathematics	03.04.2018	19.05.2018

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43	Mr. Pushpendra Kumar	Mathematics	03.04.2018	19.05.2018
44	Dr. Ravi Kumar	Mathematics	03.04.2018	19.05.2018
45	Mr. Gagandeep Longiany	Physics	03.04.2018	19.05.2018
46	Dr. (Ms.) Smita Korpai	Physics	03.04.2018	19.05.2018
47	Ms. Neha Yadav	Physics	03.04.2018	19.05.2018
48	Ms. Neeru Sehdev	Physics	03.04.2018	19.05.2018
49	Ms. Vandana Gambhir nee Chopra	Psychology	03.04.2018	19.05.2018
50	Ms. Shailja Rana	Psychology	03.04.2018	19.05.2018
51	Ms. Swati Jain	Psychology	03.04.2018	19.05.2018
52	Dr. (Ms.) Komal Chandiramani	Psychology	03.04.2018	19.05.2018
53	Dr. (Ms.) Geetanjali Sageena	EVS	03.04.2018	19.05.2018
54	Mr. Virender Yadav	Hindi	03.04.2018	19.05.2018

(IV) Re-appointment/ appointment of the following non-teaching staff on consolidated salary basis as per norms of the University of Delhi.

S. No.	Name	w.e.f.	Salary @Rs. P.M.	Designation	Period
1	Mr. Sanjay Kumar S/o Sh. Bhawani Ram	19.01.2018	Rs. 15,070/-	MTS – Lab. Attendant	6 Months
2	Mr. Ajay Kumar Mandal	29.01.2018	Rs. 15,070/-	MTS (Mali)	6 Months
3	Mr. Santosh Kumar	30.01.2018	Rs. 15,070/-	MTS	6 Months

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4	Mr. Arun Sehrawat	30.01.2018	Rs. 15,070/-	MTS (G.M)	Resigned on 12.03.2018
5	Mr. Deepak Mathur	30.01.2018	Rs. 15,070/-	MTS – Lab. Attendant	6 Months
6	Mr. Karamveer	02.02.2018	Rs. 15,070/-	MTS (Mali)	6 Months
7	Mr. Amit Kumar	13.02.2018	Rs. 18960/-	Junior Assistant	6 Months
8	Mr. Lovkesh	23.02.2018	Rs. 15,070/-	MTS	6 Months
9	Mr. Mohhit	23.02.2018	Rs. 15,070/-	MTS	6 Months
10	Mr. Akhilesh Kumar	27.02.2018	Rs. 18960/-	Lab. Assistant	6 Months
11	Mr. Abhishek	27.03.2018	Rs. 15,070/-	MTS	6 Months
12	Ms. Baby	11.04.2018	Rs. 15,070/-	Lady Attendant	6 Months
13	Mr. Manish	12.04.2018	Rs. 15,070/-	MTS (Library)	6 Months
14	Mr. Puneet Thakur	13.04.2018	Rs. 15,070/-	MTS – Lab. Attendant	6 Months

12. The Receipt of Grant from Directorate of Higher Education vide letters dated 05.02.2018, 16.03.2018 and 18.03.2018 from Directorate of Higher Education were reported, recorded and approved.

(i)	G.I.A (salary)	-	Rs. 1.36 Crore
(ii)	G.I.A (Other than Salaries)	-	Rs. 0.48 Crore
(iii)	G.I.A (Salary)	-	Rs. 4.08 Crore
(iv)	G.I.A (Other than Salary)	-	Rs. 0.24 Crore

13. The complaint filed by the Principal on 03.04.2018 regarding the creation of fake ID on Facebook (madhu.pruthi@keshav.com) and uploading fake posts on social media accusing her of threatening students with the sole intention of instigating people against her were reported and recorded.

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केशव महाविद्यालय
(दिल्ली विश्वविद्यालय)



KESHAV MAHAVIDYALAYA
(UNIVERSITY OF DELHI)

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14. The regular trend over the years of low attendance of students in various courses was reported and recorded. The Governing Body unanimously resolved to allow all students of final year to be permitted for appearing the coming year and sitting in Examination. For students 1st and 2nd year having attendance below 10 to 40 percent they suggested to take an affidavit filled from the students of 1st Year and 2nd Year having attendance less than 10%, the GB members resolved to delay the students from appearing in Examinations or call upon their parents for taking undertaking that their ward shall improve his/her attendance in rest of semester.

The meeting ended with a vote of thanks to the chair.

Sd/-

(Dr. Madhu Pruthi)
Principal & Member Secretary
Governing Body

Sd/-

Chairperson,
Governing Body